



City of Missouri City, Texas Quarterly Report of Hotel Occupancy Tax

Hotel Name: _____
 Owner Name: _____
 Location Address: _____
 Mailing Address (if different): _____
 Phone Number: _____
 Federal ID Number: _____
 For the period ending: _____
 Due date for report: _____

Gross Receipts:	(A)	_____
Less Tax Exemptions:	(B)	_____
Total Taxable Receipts: A-B	(C)	_____
Tax Rate:	(D)	_____ 0.07
Tax Due: C*D	(E)	_____
Penalty:	(F)	_____
Interest:	(G)	_____
Total due to city: (E+F+G)	(H)	_____
Number of room days rented:	(I)	_____
Number of rooms available:	(J)	_____
Number of days in month:	(K)	_____
Monthly occupancy rate: I/(J*K)	(L)	_____
Average room rate	(M)	_____

I declare, under the penalties for filing false reports, that this return (including any accompanying schedules and statements) has been examined by me and to the best of my knowledge and belief is a true, correct, and complete report. If the return is prepared by other than the taxpayer, his/her declaration is based on all the information relating to the matters required to be reported in this report of which he/she has knowledge.

 Type or print name and title

 Telephone number

 Signature

 Date

**Make check payable to City of Missouri City
 Mail report , payment and a copy of the state occupancy tax report for this quarterly period to City of Missouri City,
 Attn: Director of Finance, 1522 Texas Parkway, Missouri City, TX 77489**

Municipal hotel occupancy taxes are due on the last day of the month following the quarterly period during which the municipal hotel occupancy tax is collected. Late or incomplete filings will be subject to a 5% penalty. Delinquent municipal occupancy taxes shall draw interest at the rate of 10% per annum beginning sixty days from the due date of the payment of tax report.