



## Parks Board

Jason Mangum, Parks & Rec. Director  
Randy Troxell, Asst. Parks Director  
Shane Mize, Rec. Superintendent  
Barry Hamilton, Parks Superintendent  
Pamela Andrews, Board Member  
J.R. Atkins, Board Member  
Diane Giltner, Board Member  
Donald Ivory, Board Member

Don Johnson, Board Member  
Thomasine Johnson, Board Member  
Adrian Matteucci, Board Member  
Sharman McGilbert, Co-Chair  
Loveless Mitchell, Board Member  
Dan Porter, Board Member  
Rafik Sandford, Board Member  
Buddy Snyder, Board Member  
Llarance Turner, Chairman

# PARKS BOARD MEETING MINUTES APRIL 6, 2017 7:00 O'CLOCK P.M. CITY COUNCIL CHAMBER

## ATTENDEES

Parks Board Members in attendance were: Pamela Andrews, J.R. Atkins, Diane Giltner, Don Johnson, Thomasine Johnson, Adrian Matteucci, Co-Chair Sharman McGilbert, Loveless Mitchell, Dan Porter, Rafik Sandford, Buddy Snyder and Chairman Llarance Turner.

Staff Members in attendance were: Jason Mangum, Randy Troxell, Shane Mize, Barry Hamilton, and Patricia Yurcak.

Public in attendance was: Gloria Lucas.

### 1. CALL TO ORDER

Board Chairman Llarance Turner called the meeting to order at 7:06 p.m.

### 2. INTRODUCTION OF NEW ADMINISTRATIVE ASSISTANT

Llarance welcomed Administrative Assistant Patricia Yurcak to the meeting. Patricia, who goes by Tricia, stated she had been working at the Recreation & Tennis Center since September 2016 and was excited to be the new administrative assistant for the department as of February 2017.

### 3. APPROVAL OF FEBRUARY 2017 MEETING MINUTES

Board Member Pamela Andrews motioned to approve the February 2<sup>nd</sup> meeting minutes. Board Member J.R. Atkins seconded the motion. **Motion passed unanimously.**

There were no **PUBLIC COMMENTS.**

### 5. STAFF REPORTS

#### a. *Capital Improvement & Park Projects*

#### **Randy Troxell, Assistant Parks Director:**

Randy stated that besides the report in the agenda packet distributed to Board Members, additional updates were:

**Capital Improvements** - The Parks crew would soon begin two CDBG projects at Hunters Glen Park: expanding the parking lot from 49 to 74 spots, and installing security lights in the parking lot. Randy stated that contracts still needed to be signed and insurance to be paid, and that he had been discussing logistics with contractors, but within the next week they were planning to begin. Randy further stated that the department has been working a lot on the budget process the past month.

**b. Park Operations**

**Barry Hamilton, Parks Superintendent:**

Barry stated that the report was distributed. No further questions were asked.

**c. Recreation**

**Shane Mize, Rec. Superintendent:**

Shane summarized the recent events and goings on at the Recreation & Tennis Center:

**The Crazy Hare Dash** – was held on April 1<sup>st</sup>, and took the place of the annual Eggpalooza event. Approximately 150 people participated, and the event received positive feedback.

**MCTX Fest** – to be held on Saturday, April 8<sup>th</sup>, and would include 6 musical performances: 3 local acts and 3 regional acts. Shane stated there would be 9 food vendors, including local eateries such as Soto's Grill, Ula's and Teacake Factory, approximately 15 art vendors for the art walk, and an RV command center for staff. Shane stated that the department hoped the MCTX Fest would become an annual event.

**Bike Event** – The department was trying to finalize a family slow ride bike event at the same time of Don Smith's larger bike event during Easter weekend.

**Summer Camp** – Shane stated that plans were underway for summer camp, which would be commencing soon.

**Bi-Monthly Updates** – Department reports for City Manager bi-monthly updates would be sent to the Parks Board going forward.

Buddy asked about the art for the MCTX Fest, and Shane replied that the art walk would primarily be canvas and sculpture art, with less crafts, but that crafts were welcome at the department's annual Fall Art Craft Fair. Shane additionally stated that a speed painter was commissioned to create a painting for and during the MCTX Fest, which would belong to the city and be displayed at city facilities. Diane asked if volunteers were needed, and Shane stated that trash pick-up was always welcome.

**6. DIRECTOR'S UPDATE**

**Jason Mangum, Parks & Recreation Director**

Jason began by thanking the Parks Board as always for their efforts and dedication to Missouri City's parks and recreation. Because the city attorney was unavailable for April's meeting, the RSA item would be added to the next meeting's agenda, as well as a discussion about Chapter 74, which needed updating. Shane clarified that the Parks Board had decided in a previous meeting to start the RSA process from the beginning.

**MCTX Fest** - Jason further discussed the upcoming MCTX Fest, which would possibly become a signature event for the city, and explained that whereas with most other events expectations start low, for the MCTX Fest the department had worked hard for it to be a great success, with regional marketing, and there was a lot of "heart and soul" put into the event.

**Lacrosse** – The department recently received a grant for lacrosse equipment from US Lacrosse. Jason stated that not only was lacrosse the fastest growing sport in the country and the state of TX but also the city of Houston, and it was an exciting addition to the department. Jason affirmed that the department would be offering lacrosse as part of summer camp, while Hunters Glen Park already had lacrosse games in place.

**Revenue** – Jason added that the current year's revenue for park and facility rentals was at the highest it had ever been.

J.R. asked about establishing RSA for lacrosse, and Jason replied that lacrosse would be in-house. Jason added that a request for a full time athletics manager to oversee all sports programs was being lobbied for in the budget process. J.R. asked if there were

enough facilities currently, and Jason answered that the city had outdoor space, and the department was working on adding non-traditional sports that didn't need a lot of space, such as sand volleyball, and see how much growth happens. Jason clarified that the city had a need for more indoor facility space for sports.

**Legislative Season** – Jason detailed his recent trip to the Capitol with the City Manager and Mayor Pro Tem for Fort Bend County Day and stated that when items come up that pertain to Parks & Recreation legislation, he would be emailing the Parks Board for their voices to be heard.

#### **7. DON'T MESS WITH TEXAS TRASH-OFF**

Diane stated that Missouri City Green and Parks & Recreation partnered together for this event. She thanked the department for promoting the Trash-Off in its monthly newsletter and stated the organization anticipated 200-300 volunteers to participate. Diane thanked fellow Parks Board members Buddy, Pam, and Don for their efforts with Missouri City Green, and Adrian and J.R. for their help with the Trash-Off event.

#### **8. MCTX FEST**

Shane stated that 250-300 parking spaces were at the event site through the county library. The department was also recently approved to utilize the land space next to the property for parking space, and Shane stated he was confident there would be plenty of parking. Jason added that if anyone wanted to attend the MCTX Fest, they could have a parking pass sent to their emails. Diane added that volunteers from the Trash-Off would be happy to collect trash during the event. General discussion was made about Parks Board shirts, and Llarance recommended that the discussion be tabled and the topic added to the next meeting's agenda item.

#### **9. OKTOBERFEST PLANS**

Buddy stated that the date for Oktoberfest had been set for September 16, and the musical entertainment agreement was being processed. Buddy and department heads attended a tasting at the end of March for possible event food and it went well. J.R. stated he reached out to Niagara Bottling for water donations and that he had a contact at Karbach Brewing Co., as well as other breweries in the Houston area. J.R. also stated he had meetings set up with pretzel companies. The event would most likely be a ticketed event, with tickets being sold for between 10 and 12 dollars. The event would be at the Community Center, from roughly 4:30-8:30 p.m., and volunteers would receive one free beer and meal. Buddy suggested the proceeds be donated to an organization of the Board's choice, and that he preferred the animal shelter. Rafik suggested a partnership with Uber for the event since there would be alcohol involved. Llarance commended Buddy and J.R. for their efforts to follow through with their ideas for this new event.

#### **10. BOARD REPORTS**

**MYC Spring Break Trip to Austin** - Llarance asked Sharman to provide details for the Mayor's Youth Commission to the State Capitol in March during Spring Break. Sharman stated that the group was accompanied by the mayor, had the opportunity to meet local representatives, and was recognized on the floor. Sharman and Don both maintained that the group had a great time. Llarance and the Board made general discussion about the importance of the Mayor's Youth Commission.

**WomenOnCourse** - Thomasine invited the Board to save the date for June 9 when WomenOnCourse, an organization that promotes women's golfing, would be hosting a luncheon to be held at City Centre at Quail Valley.

**Art Project** - Buddy proposed an idea to create an art project made out of donated wooden tennis rackets for the tennis courts at the Recreation & Tennis Center.

**Police & Fire Auxiliary Fundraising Event** - Llarance introduced Ms. Gloria Lucas, who gave a presentation inviting the Parks Board to an Annual Fundraising Benefit for the Missouri City Police and Fire Auxiliary on Friday, April 28.

**11. ITEMS FOR MAY'S AGENDA**

**RSA and Ch. 74 Update with Legal Department**

**Parks Board Shirts**

**Naming Policy – Ordinance**

**Members up for Re-appointment**

**12. ADJOURN**

The motion to adjourn was made by Pamela Andrews, and seconded by Don Johnson. The meeting was adjourned at 7:58 p.m.