



**Health Division**

1522 Texas Parkway, Missouri City, TX 77489  
 Phone (281) 403-8600  
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**Health Permit Requirements**

**IMPORTANT NOTES:** All food establishments within City limits MUST have a valid Health Permit. **OPERATING WITHOUT A VALID HEALTH PERMIT WILL RESULT IN CLOSURE AND POSSIBLE COURT CITATIONS.** A new permit and inspections are required for a business name change and/or change of ownership. (All permits are non-transferable and will expire on September 30<sup>th</sup> every year).

This form may be emailed, mailed, or submitted in person.

1. The Health Permit is required before serving food to the public. It has a pro-rated fee structure based on the number of employees associated with the business and will need to be paid after the “Health Final” is approved.
2. There are **two (2) distinct inspections** that must be performed:  
 A “Pre-opening Inspection” is to be completed during the end of construction to verify all equipment and fixtures are installed and operable as shown on the approved plans. The inspection fee is \$100.00 and is due prior to the inspection taking place. A “Health Final” will make sure the establishment is meeting the Texas Food Establishment Rules Standards. **Both inspections and approvals are required prior to occupancy.**
3. To request either inspections, please call the Commercial Inspection Line at 281.403.8551 (after having paid correspondent fee as mentioned). The contact phone numbers for health information are 281.403.8561 or 281.403.8556.

Number of Employees to be Fully Staffed: \_\_\_\_\_

Permit & Inspection Fees	Fee	Amount Due
1 to 4 Employees – Food Establishment	\$200.00	
5 to 9 Employees – Food Establishment	\$300.00	
10 to 25 Employees – Food Establishment	\$400.00	
26 to 50 Employees – Food Establishment	\$500.00	
51 to 100 Employees – Food Establishment	\$600.00	
101+ Employees – Food Establishment	\$700.00	
Daycare Centers With Kitchens (2 Inspections Per Year)	\$100.00	
Daycare Center Without Kitchens (2 Inspections Per Year)	\$75.00	
Re-Inspection (First)	\$50.00	
Re-Inspection (Second)	\$100.00	
Re-Inspection (Third) (Subsequent Inspections will Increase by \$50.00)	\$150.00	
Mobile Vending Units (1 Inspection Per Year)	\$200.00	
Non-Profit Establishments (Required Proof of 501C3 Status)	\$50.00	
Pre-Opening Health Inspection	\$100.00	
Owner Initiated Inspection (Re-Score) (Only 1 Re-Score Inspection Allowed in a 12 Month Period.)	\$100.00	
<b>Date:</b>	<b>PSR:</b>	<b>Inv #:</b>
		<b>Total Fees</b>



# Health Permit Application

Sole Proprietorship    Corporation    LLC    Non-Profit    Other: \_\_\_\_\_

Business Name

Business Address

Business Owner

Business Phone

Two (2) Emergency Contacts (Other Than Yourself):

1. \_\_\_\_\_ Phone: \_\_\_\_\_

2. \_\_\_\_\_ Phone: \_\_\_\_\_

DBA

BUILDING OWNER

Company: \_\_\_\_\_

Agent: \_\_\_\_\_

Address: \_\_\_\_\_

Company: \_\_\_\_\_

Business Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Business Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Partners: \_\_\_\_\_

Email: \_\_\_\_\_

\_\_\_\_\_

Officers: \_\_\_\_\_

## Type of Business

(Please check all that applies.)

<input type="checkbox"/> Adult Daycare (food prep)	<input type="checkbox"/> Convenience Store	<input type="checkbox"/> Long-Term Care/Assisted Living
<input type="checkbox"/> Adult Daycare (no food prep)	<input type="checkbox"/> Deli	<input type="checkbox"/> Meat/Poultry
<input type="checkbox"/> Bar	<input type="checkbox"/> Fast Food	<input type="checkbox"/> Mobile Unit
<input type="checkbox"/> Caterer	<input type="checkbox"/> Full Service	<input type="checkbox"/> Restaurant
<input type="checkbox"/> Child Daycare (food prep)	<input type="checkbox"/> Grocery Store	<input type="checkbox"/> School
<input type="checkbox"/> Child Daycare (no food prep)	<input type="checkbox"/> Hospital	<input type="checkbox"/> Seafood
<input type="checkbox"/> Commissary	<input type="checkbox"/> Liquor Store	<input type="checkbox"/> Other:

## Required Documents With This Application

New Businesses: 1) Certificate of Filing or Sales Tax & Use Permit 2) Food Manager's & Food Handlers' Certificate(s)

Established Businesses: 1) Food Manager's & Food Handlers' Certificate(s)