



## Missouri City Parks Board

Jason Mangum, Director  
Randy Troxell, Assistant Director  
Kevin Browne, Recreation Superintendent  
Barry Hamilton, Parks Superintendent  
J.R. Atkins, Board Member  
Claudia Iveth Garcia, Board Member  
Diane Giltner, Board Member  
Raj Joseph, Board Member  
Llarance Turner, Chairman

Don Johnson, Board Member  
Thomasine Johnson, Board Member  
Leslie Mack, Jr., Board Member  
Mary Ross, Board Member  
Sharman McGilbert, Board Member  
Brian Merchant, Board Member  
Victoria Porter, Board Member  
Buddy Snyder, Vice-Chair

# PARKS BOARD MEETING MINUTES THURSDAY, MARCH 5, 2020

Notice is hereby given of a **Parks Board Meeting** to be held on Thursday, March 5<sup>th</sup>, 2020, at **7:00 p.m.** at: **City Hall Council Chamber, 2<sup>nd</sup> floor**, 1522 Texas Parkway, Missouri City, Texas 77489, for the purpose of considering the following agenda items. All agenda items are subject to action. The Parks Board reserves the right to meet in a closed session on any agenda item should the need arise, and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

### Attendees:

Board members in attendance: Diane Giltner, Don Johnson, Vice-Chair Buddy Snyder, Leslie Mack Jr., Victoria Porter, Thomasine Johnson, Raj Joseph, Mary Ross, and Chairman Llarance Turner.

**Absent were:** Claudia Yvette Garcia (Excused), Brian Merchant (Excused), Sharman McGilbert (Excused), and J.R. Atkins.

**Staff in Attendance:** Parks and Recreation Director Jason Mangum, Parks Superintendent Barry Hamilton, Recreation Superintendent Kevin Browne, Administrative Assistant Sydney Andrews, Planning Manager Jennifer Gomez, Assistant City Attorney Jamilah Way, and Assistant City Attorney James Santangelo.

### Others in Attendance:

#### 1. CALL TO ORDER

Chairman Turner called the meeting to order at 7:07 p.m.

#### 2. CONSIDER APPROVAL OF THE FEBRUARY 6, 2020 PARKS BOARD MEETING MINUTES

Vice-Chair Snyder made a motion to approve the February 6, 2020 minutes. Board Member Giltner seconded the motion. The vote was unanimous. **The motion passed.**

#### 3. PUBLIC COMMENTS

There were no public comments.

#### 4. UPDATE ON THE VETERANS MEMORIAL PROJECT

Director Mangum gave an update on the Veterans Memorial Project. The project is currently in the design and engineering phase. The department is expecting a complete plan to be submitted in the next two week. After the plans are summited, the department will submit a final plan review with the City. The project will be bided with multiple alternates to cut down on cost. The Paver Project is ongoing. If anyone would like to purchase a paver they may contact Administrative Assistant Sydney Andrews. Chairman Turner asked when construction will start on the Veterans Memorial. Director Magnum responded with the goal being in May or June. Vice-Chair Snyder asked is there enough money to fund the total project. Director Mangum answered no but, there is enough money to build a Veterans Memorial. The bricks cost \$300 for a 4x4 paver and \$550 for an 8x8 paver. Board Member T. Johnson asked had the department thought about lowering the prices of the pavers. Director Mangum stated that this is a Park Foundation Project and they decided on the pricing of the bricks.

## 5. UPDATE ON THE PARKS FOUNDATION

Director Mangum gave an update on the Missouri City Parks Foundation. The Parks Foundation's Fundraising Action Plan was included in the packet. He stated that the Foundation has hired a grant contractor to help with grants and administrative items. They will be having a Strategic Planning Retreat on April 1<sup>st</sup>, 2020 to help them develop a strategic plan. Board Member D. Johnson questioned if the Foundation had any potential project they would be working on. Director Mangum answered yes, The Foundation has master plans, the parks assessment, and ideas from the community.

## 6. UPDATE ON THE OUTDOOR ART POLICY

Director Mangum gave an update on the Arts in Public Places Program. The draft of the policy was provided in the packet. Director Mangum welcomed the Board to provide any comments or concerns about the policy. Chairman Turner asked will this be presented to The Planning Commission. Director Mangum stated that could be planned for the commission to view as well. Vice-Chair Snyder asked what would be the target date to present the Art Program to Council. Director Mangum stated the date will depend on the feedback that is given from the public about the policy. Director Mangum also mentioned that the ordinance has to pass by Council twice before being approved.

## 7. CONSIDER APPROVAL OF RECOGNIZED SPORTS ASSOCIATION RENEWALS

### ***a. STAMO Pony Baseball***

Request to utilize baseball fields at Sta-Mo Park. Currently in good standing with the City and have the required paperwork. Board Member Mack motioned to approve. Seconded by Board Member D. Johnson to accept RSA renewal. The vote was unanimous. **The motion passed.**

### ***b. Missouri City Little League Baseball***

Request to utilize baseball fields at Community Park. Currently in good standing with the City and have the required paperwork. Board Member D. Johnson motioned to approve. Seconded by Vice-Chair Snyder to accept RSA renewal. The vote was unanimous. **The motion passed.**

### ***c. Fun Fair Positive Soccer***

Request to utilize soccer fields at Roane Park. Currently in good standing with the City and have the required paperwork. Board Member D. Johnson motioned to approve. Seconded by Board Member Porter to accept RSA renewal. The vote was unanimous. **The motion passed.**

### ***d. RISE Soccer Club***

Request to utilize soccer fields at Community Park. Currently in good standing with the City and have the required paperwork. Board Member Giltner motioned to approve. Seconded by Board Member D. Johnson to accept RSA renewal. The vote was unanimous. **The motion passed.**

## 8. OVERVIEW OF PARKLAND DEDICATION PURPOSE AND PROCEDURES (27:20)

### ***Planning Manager: Jennifer Gomez***

Planning Manager Jennifer Gomez explained the process of parkland proposals and how they come to be reviewed by the Parks Board. Following review, Parks Board concludes with a recommendation that gets passed to the Planning and Zoning Commission, which ultimately moves to consideration of City Council. Planning Manager Gomez defined neighborhood parks, park zones, and types of land dedications including alternative money donations. Board Member T. Johnson asked about approving with conditions. Planning Manager Gomez explained that the conditions would be located in the Parks Board Minutes that will be given to the Planning and Zoning Commission.

## 9. STAFF REPORTS

**a. *Parks Projects: Assistant Parks & Recreation Director Randy Troxell***

Assistant Director Troxell was not present. Director Mangum gave the updated on park projects. Assistant Director Troxell's report was included in the agenda packet. The second phase of Roane Park is complete and was 100% funded by Parkland Dedication funds. American Legion Park is under construction. It will be receiving a paved parking lot, new landscaping, a pavilion and restrooms. There were no further questions.

**b. *Parks Operations: Parks Superintendent Barry Hamilton***

Parks Superintendent Hamilton stated his report was in the agenda packet. There were no further questions.

**c. *Recreation: Recreation Superintendent Kevin Browne***

Recreation Superintendent Browne stated his report was in the agenda packet. He went on to highlight the new Chair Yoga Program, First Family Camp Out, and Park Clean Up. He stated that March will be just as eventful as February with Family Fun Night tomorrow night, Friday Night Hoops on March 13<sup>th</sup>, Friday Night Flicks on March 20<sup>th</sup>, March Madness on March 27<sup>th</sup>, and the return of Award Winning Mother Son Challenge on March 28<sup>th</sup>. There were no further questions.

## 10. DIRECTORS REPORT

***Parks and Recreation Director: Jason Mangum***

Director Mangum reported that staff had the opportunity to attend the 2020 TRAPS Institute in Galveston, TX. He commented on how dedicated the staff is to being the best they can be. He mentioned when he joined the department in 2014 he joined Parks Superintendent Hamilton as the two only employees who were Certified Parks and Recreation Professionals. Director Mangum then went on to receive his Certified Parks and Recreation Executive Certification which only a few people in the state of Texas have. He highlighted staff and their achievements like Recreation Superintendent Browne being a Certified Recreational Professional, Recreation Specialist Allison Vickery who is a Certified Therapeutic Recreation Specialist, Facility Operations Manager Fry and Recreation Manager Thompson also have gotten there Certification as a Recreational Professionals and Recreation Specialist Adam Lofters who received his certification in Youth Sport Administration. Director Mangum also recognized Recreation Superintendent Browne for being honored at TRAPS as the Texas Young Professional of the Year for the entire state of Texas. Director Mangum then went on to update the Board on the precautions taken for the Coronavirus. The department is preparing, stocking, and planning for if the virus escalates. He updated the Board on the department's pursuit of their CAPRA accreditation. They plan on being an accredited agency by 2021. Director Mangum plans to have all standards met by middle of this year. Board Member Joseph asked who issues this accreditation. Director Mangum stated the Commission for Accreditation of Parks and Recreation Agencies. Board Member D. Johnson commented on the great job the trainers Damion, James, and Edward are doing. Director Mangum stated he will be sure to pass the message along to those employees.

## 11. BOARD REPORTS

Board Member Giltner stated that the Don't Mess with Texas Trash Off event is on April 4<sup>th</sup>. Board Member T. Johnson mentioned that AARP will be in attendance at the Farmers Market having a tent called "Seasoned Seniors" where they will be giving out free advice. Vice-Chair Snyder shared a document with the board about Kite Flying Festivals and the best time for those festivals being in March and April. He wanted to recommend that the department look into having a kite festival in windy months like March or April.

**12. ITEMS FOR NEXT AGENDA**

There were no items stated for next agenda.

**13. ADJOURN**

With no further items to discuss, Chairman Turner adjourned the meeting at 8:23pm.