



**Missouri City Parks Board**

Jason Mangum, Director  
Randy Troxell, Assistant Director  
Kevin Browne, Recreation Superintendent  
Barry Hamilton, Parks Superintendent  
J.R. Atkins, Board Member  
Claudia Iveth Garcia, Board Member  
Diane Giltner, Board Member  
Llarance Turner, Chairman

Don Johnson, Board Member  
Thomasine Johnson, Board Member  
Leslie Mack, Jr., Board Member  
Adrian Matteucci, Board Member  
Sharman McGilbert, Vice-Chair  
Brian Merchant, Board Member  
Victoria Porter, Board Member  
Buddy Snyder, Board Member

**PARKS BOARD MEETING MINUTES  
THURSDAY, NOVEMBER 7, 2019**

**Attendees:**

Board members in attendance: Diane Giltner, Don Johnson, Adrian Matteucci, Buddy Snyder, Brian Merchant, Chairman Llarance Turner, Vice-Chair Sharman McGilbert, Claudia Yvette Garcia, and Leslie Mack Jr.

**Absent were:** J.R. Atkins, Victoria Porter (Excused) and Thomasine Johnson.

**Staff in Attendance:** Director of Parks & Recreation Jason Mangum, Parks Superintendent Barry Hamilton, Assistant Director Randy Troxell, Assistant City Attorney James Santangelo, and Administrative Assistant Sydney Andrews.

**Others in Attendance:**

**1. CALL TO ORDER**

Chairman Turner called the meeting to order at 7:02 p.m.

**2. CONSIDER APPROVAL OF THE OCTOBER 3, 2019 PARKS BOARD MEETING MINUTES**

Board Member Snyder made a motion to approve the October 3, 2019 minutes. Board Member Merchant seconded the motion. The vote was unanimous. **The motion passed.**

**3. PUBLIC COMMENTS**

There were no public comments.

**4. ELECTION OF OFFICERS CHAIR AND VICE-CHAIR POSITIONS**

Chairman Turner opened the floor for nominations. Board Member D. Johnson nominated Chairman Turner to continue as Chair. Board Member Snyder seconded the motion. The vote was unanimous. **The motion passed.** Chairman Turner opened the floor for nominations for Vice-Chair. Vice-Chair McGilbert nominated Board Member Snyder. Chairman Turner nominated that Vice-Chair McGilbert continue as Vice-Chair. The vote was Board Member Snyder four, Vice-Chair McGilbert three. Board Member Snyder becomes new Vice-Chair. **The motion passed.**

**5. PUBLIC HEARING TO RECEIVE COMMENTS REGARDING THE NAMING OF THE PARKS AND RECREATION DEPARTMENT VOLUNTEER OF THE YEAR AWARD "The Missouri City Parks and Recreation Ebony Ghee Volunteer of the Year Award"**

Board Member McGilbert motioned a public hearing. Board Member Giltner seconded the motion for a public hearing. The vote was unanimous. **The motion passed.** There were no public comments made during the public hearing. Board Member Matteucci motioned to close the public hearing. Vice-Chair Snyder seconded to close public hearing. **The motion passed.** Chairman Turner entertained a motion for a positive recommendation to be sent to Council on the naming of the award. Board Member McGilbert motioned for a positive recommendation. Board Member Matteucci seconded the positive recommendation. The vote was unanimous. **The motion passed.**

**6. DISCUSSION OF NOMINATIONS FOR CITY MUNICIPAL VOLUNTEER PROGRAM**

Board Member McGilbert motioned for discussion of nominations for the City Municipal Volunteer Program. Board Member Matteucci seconded the motion for discussion. The vote was unanimous. **The motion passed.** Vice-Chair Snyder motioned for the Park Board Nomination to be Margo Webb. Board Member Giltner seconded the motion. The vote was unanimous. **The motion passed.**

**7. DISCUSS CONVERTING/REBRANDING THE FIRST COLONY TRAILHEAD AREA TO MORE SENIOR-FRIENDLY PARK AND SUGGEST IT BE CALLED A "WELLNESS PARK"**

Board Member Giltner explained the Trail Head at First Colony is a great area but, under served. Multiple people reached out to her about the park and Council Member Maroulis thought it would be nice for the Parks Board to discuss the Trail Head and think about revamping the area. Director Mangum mentioned he has made a call to the manufacture to come out and do an assessment of the trail to see how much it would be to update the area with new equipment and signage. Also, to be able to rebrand and rename the area "Wellness Park". Board Member McGilbert questioned would it be worth it to broadcast the trail on MCTV. Director Mangum went on to explain if they did go forward with revamping the area they would incorporate the trail with senior programs and ask communications to do an informational piece. Board Member D.Johnson asked if the area is handicap accessible. Director Mangum answered yes. Vice-Chair Snyder asked about parking. Director Mangum explained there is parking located close to the park. Vice-Chair Snyder also asked about signage at the trail. Director Mangum explained that the department is in the middle of a signage project so, the sign there will eventually be replaced. Chairman Turner asked about the renaming process for the trail to be renamed "Wellness Park". Assistant City Attorney Santangelo went on to explain The Parks and Recreation Naming Process to the Board and the correct steps to officially rename the park. Vice-Chair Snyder asked are there restroom and benches out at the trail. Director Mangum answered there are no restrooms but, there are benches.

**8. DISCUSSION OF DEPARTMENTS PURSUIT OF FUNDING FROM THE TPWD CO-OP GRANT**

Director Mangum stated that grant applications with Texas Parks and Wildlife have now opened. The department looked into multiple grants with the organization like the Land Acquisition Grant but, could not pursue because lack of affordable land where the department was looking. Director Mangum did share that the department is working on The CO-OP Grant which is a non-matching reimbursable grant. The grant is for outdoor recreation and programming. The department is in the process of putting together an application for this grant which will need to go through City Council. Director Mangum wanted to bring it to the Parks Board first for any discussion or ideas. Director Mangum went on to explain if the department was awarded this grant they would use the grant to buy a trailer that would be kept onsite and stock it with outdoor recreation gear and supplies. The trailer would include items for family camping like tents, outdoor cooking stoves, and propane. There will also be items for nature photography and items to help expand the department's archery, fishing and paddling programs. Board Member D. Johnson asked would the activity trailer be able to travel. Director Mangum answered yes and also brought up the Community Park Camp Trip that will be local and will be partnered with local Boy Scout troops to help teach classes and host interactive games. This Intro to camping opportunity will be offered in the spring. Vice-Chair Snyder questioned with the trailer being

an expensive investment where would it be parked. Director Mangum stated that it will be parked at City Hall where the Texas Parks and Wildlife Trailer is currently parked with the proper precautions like hitch locks. Board Member D. Johnson asked is there a specific staff person for outdoor recreation. Director Mangum answered no, there is not a specific person for outdoor recreation but, most of the related activities are done under Youth and Family Programming which is coordinated through Recreation Specialist Danielle Stewart. Chairman Turner entertained a motion for a positive recommendation to be sent to City Council. Board Member D. Johnson made a motion. Board Member Mack seconded the motion. The vote was unanimous. **The motion passed.**

## 9. STAFF REPORTS

### a. ***Parks Projects: Assistant Parks & Recreation Director Randy Troxell***

Assistant Director Troxell stated his report was in the packet. The signage project is ongoing and the first three signs that will be getting redone are Community Park, Hunters Glen Park, and American Legion Park. American Legion has gotten to the point where they know what contractors will be awarded to get that project started. That recommendation will be on the agenda for the next council meeting. Roane Park is getting ready for its second phase. The departments is currently waiting on a date to start from the contractor. Mosley Park this past month got a new sidewalk connection for people to get to the park and trail. Board Member D. Johnson asked does Mosley Park connect to the woods. Director Mangum answered yes. Assistant Director Troxell stated that Sta-Mo Park is in the works and Director Mangum will explain in more detail in his report. Assistant Director Troxell also mentioned there will be a lot of changes on Texas Parkway and Cartwright with TX Dot working on some landscaping and medians. Board Member Matteucci asked what plans for landscaping does TX Dot have planned in regards to soil and plants. Assistant Director Troxell explained they will be taking the old fill and bringing in new and better soil. Chairman Turner made the comment that on the TX Dot website you can review the plant types and other details they are using for Texas Parkway and Cartwright.

### b. ***Parks Operations: Parks Superintendent Barry Hamilton***

Parks Superintendent stated his report was in the agenda packet. There were no further questions.

### c. ***Recreation: Recreation Superintendent Kevin Browne***

Recreation Superintendent Browne was absent. Director Mangum stated the report was in the agenda packet. There were no further questions.

## 10. DIRECTOR'S UPDATE

### ***Jason Mangum, Parks & Recreation Director***

Director Mangum stated that he is very excited about the upcoming park projects. Last Council meeting the department renewed their contract with janitorial service Metro Clean to help remove trash in the parks and keep the areas as clean as possible. Renewing this contact will hopefully help free some park staff so, they can work on other areas that need attention. Director Mangum also spoke about American Legion and how there were very little funds to go into this project but, with the help of Assistant Director Troxell, The Finance Department and Budget Department they were able to fulfill the whole project with restrooms, pavilions, benches, water fountains, and even a paved parking lot. The full project will be done by the spring of 2020. Director Mangum also stated they have officially entered into professional service agreement with an organization for the master plan of Sta-Mo Sports Complex. There is a lot of work that needs to be done to Sta-Mo. They have

recently replaced the roof and are still currently working on other components of the park. The new master plan will include community involvement and a possibility of the park having more than just baseball and softball fields. Director Mangum mentioned there is no money budgeted for Sta-Mo but, wanted to make sure they had this master plan in place so, when funds came available they have a plan to go by. On Monday morning the department will be breaking ground on The Missouri City Veterans Memorial. Money has been donated from Wells Fargo for \$100,000, The George Foundation for \$200,000, Niagara Bottling for \$50,000, and HEB for \$60,000. As well as some money from the City. Chairman Turner made a comment about purchasing the brick pavers to help raise money for the Veterans Memorial. Director Mangum also explained there will be a website coming available soon to purchase and order the pavers online. Administrative Assistant Sydney Andrews will be coordinating and taking care of all paver information.

**11. BOARD REPORTS**

Chairman Turner commented on Assistant City Attorney Santangelo's message regarding how the Board conducts there Robert School of Order. The next Parks Board Meeting will be to decorate the float on December 5<sup>th</sup>. If an item comes up to discuss they will meet before float decorating. Lastly, Chairman Turner mentioned that Snow Fest is Friday, December 6<sup>th</sup> and the Parade is Saturday, December 7<sup>th</sup>.

**12. ITEMS FOR NEXT AGENDA**

No items were stated for next agenda.

**13. ADJOURN**

With no further items to discuss, Chairman Turner adjourned the meeting at 8:05.