



## Missouri City Parks Board

Jason Mangum, Director  
Randy Troxell, Assistant Director  
Kevin Browne, Recreation Superintendent  
Barry Hamilton, Parks Superintendent  
J.R. Atkins, Board Member  
Claudia Iveth Garcia, Board Member  
Diane Giltner, Board Member  
Llarance Turner, Chairman

Don Johnson, Board Member  
Thomasine Johnson, Board Member  
Leslie Mack, Jr., Board Member  
Adrian Matteucci, Board Member  
Sharman McGilbert, Vice-Chair  
Brian Merchant, Board Member  
Victoria Porter, Board Member  
Buddy Snyder, Board Member

# PARKS BOARD MEETING MINUTES THURSDAY, OCTOBER 3, 2019

### Attendees:

**Board members in attendance:** Diane Giltner, Don Johnson, Adrian Matteucci, Buddy Snyder, Brian Merchant, Chairman Llarance Turner, Thomasine Johnson, Vice-Chair Sharman McGilbert, Claudia Yvette Garcia, Victoria Porter and Leslie Mack Jr.

**Absent were:** J.R. Atkins (Excused)

**Staff in Attendance:** Director of Parks & Recreation Jason Mangum, Parks Superintendent Barry Hamilton, Assistant City Attorney James Santangelo, Recreation Superintendent Kevin Browne and Administrative Assistant Sydney Andrews.

**Others in Attendance:** Council Member Jeffrey L. Boney

### 1. CALL TO ORDER

Chairman Turner called the meeting to order at 7:05 p.m.

### 2. CONSIDER APPROVAL OF THE SEPTEMBER 5, 2019 PARKS BOARD MEETING MINUTES

Board Member Merchant made a motion to approve. Board Member Giltner seconded the motion. The vote was unanimous. **The motion passed.**

### 3. PUBLIC COMMENTS

Council Member Boney came to say thank you to the Parks Board and Director Mangum. He stated how much he appreciated all the hard work and dedication they put into their work. Also, he made comments on planning out Freedom Tree Park and the continued work on Veterans Memorial.

### 4. STAFF REPORTS

#### a. **Parks Projects: Assistant Parks & Recreation Director Randy Troxell**

Assistant Director Randy Troxell was not in attendance Parks Superintendent Hamilton stated Assistant Director Troxells report was in the packet. There were no changes only that they were starting bids on American Legion Park next Tuesday. Director Mangum stated he would explain more on this project during his Directors update.

#### b. **Parks Operations: Parks Superintendent Barry Hamilton**

Parks Superintendent stated his report was in the agenda packet. There were no further questions.

#### c. **Recreation: Recreation Superintendent Kevin Browne**

Recreation Superintendent stated his report was in the agenda packet. He stated that is coming Saturday would be extremely busy with Skate Boarding Classes starting, The Shrimp Boil Tennis Tournament, as well as Community Night Out at the Community Center. On Friday, October 18 there will be Family Fun night Halloween edition at the Recreation Center, Slam or Smash Pickle Ball Tournament on Friday, October 25<sup>th</sup> at the Recreation Center and Tricks and Treats at Buffalo Park that will be on Saturday, October 26<sup>th</sup>. There were no further questions.

## **5. DIRECTOR'S UPDATE**

### ***Jason Mangum, Parks & Recreation Director***

Director Mangum stated that the new fiscal year has started and that there have been new things budgeted to hopefully enhance and assist in the department. The department has received some funds to try to be more efficient in the parks. With mowing being contracted the department has put money towards trash collection being contracted as well to keep parks as clean as possible. On the recreation side the department has been authorized to purchase kayaks to do more outdoor recreational programming. They have been very successful with the start of The Archery Program which started as a free program and is still being continued. With the purchase of the new kayaks programs will be starting soon out of Buffalo Run Park and the department can potentially rent them out to the community. Director Mangum stated that the budget has been carefully looked at with a 3.5% cap that state legislative has put on local government starting next year. He recently came back from Baltimore where he attended the NPRA Conference which he stated was a great experience. Also, commented on the department continuing to work on its CAPRA accreditation. There was a quick update on The Skate Park that it recently has gotten solar product lights installed made possible by a donation from Niagara Bottling. Lastly, American Legion Park will be up for bid next week. This was a CIP Project that was approved with the idea that it could be done in house with the help of public works and the parks and rec departments. Park zone funds were out towards this project to create a pavilion and have restrooms installed with some landscaping and lighting for the flag poles. They will also try to get the parking lot paved as well. There is also money in this year's budget for the shoreline stabilization at the park. The shoreline is dangerously steep and the department wants to make sure that it gets fixed so visitors do not fall in. The department is working with public works to have a solution for the bank at American Legion Park. Board Member Snyder asked about adult and children kayaking and also about will there be single or double kayaks. Director Mangum stated there will be both and they will have a variety of activities. Board Member Snyder asked about a target date to start kayaking. Director Mangum stated most likely in the spring.

## **6. BOARD REPORTS**

Board Member Giltner commented on how great and festive October Fest was. Board Member Snyder commented on this year's coming up Snow Fest and how the senior planning council has expanded their activities to have a holiday craft fair. Chairman Turner explained the December parks board meeting will only take place if there is a park land dedication. Chairman Turner needs volunteers for decorating the float for this year's Snow Fest. Board Members Porter, T. Johnson, Garcia and Giltner volunteered. Chairman Turner asked about a fun run for Snow Fest. Recreation Superintendent Browne stated they are planning a fun run. Chairman Turner lastly mentioned Veterans Memorial brick pavers are for sale and stated he will send an email out about that to the board. Board Member T. Johnson wanted to personally thank Board Member Giltner and Board Member Snyder for coming out to the farmers market. She also thanked Director Mangum and Recreation Superintendent Browne for all their hard work and help. Board Member Giltner commented on Board Member T. Johnson's great dedication and all of the volunteering she does. Board Member Snyder mentioned the art dedication that is on Sunday at 2:00pm. Board Member Matteucci commented on the special meeting that will be on Monday, October 7<sup>th</sup> with the agenda item Recreation Volunteer of the Year Award. There is a letter that he would like the board members to sign to help support that notion of that agenda item.

**7. ITEMS FOR NEXT AGENDA**

No items stated for next agenda.

**8. ADJOURN**

With no further items to discuss, Chairman Turner adjourned the meeting at 7:45pm.