



**DEVELOPMENT SERVICES DEPARTMENT  
Permits & Inspections Division**

1522 Texas Parkway Missouri City, Texas 77489  
281-403-8600 (Office) ■ [permits@missouricitytx.gov](mailto:permits@missouricitytx.gov)  
[www.missouricitytx.gov](http://www.missouricitytx.gov)



Website:



Citizen Self Service:

**MECHANICAL PERMIT APPLICATION**

The following application may be submitted online using the Citizen Self Service QR code above.  
If submitting in person, please complete the following and provide to a Permit Services staff member.  
Unless requested, applications submitted by email are not be accepted.

*Please select all that apply:*

- RESIDENTIAL       COMMERCIAL  
 NEW    ADDITION    ALTER    REPAIR    OTHER: \_\_\_\_\_

Job Address: \_\_\_\_\_

Property Owner Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Mechanical Contractor: \_\_\_\_\_ Name: \_\_\_\_\_

Contractor Phone: \_\_\_\_\_ Email: \_\_\_\_\_

QTY	TYPE OF SYSTEM	TONNAGE OR EACH UNIT	FEES
1	Mechanical Permit Application Fee		\$35.00
	Duct System - \$35.00 minimum +\$2.00 per Outlet		
	Clothes Dryer Vent - \$10.00 each		
	Bathroom Exhaust Fan - \$10.00 each		
	Fire Damper - \$11.00 each		
	Refrigeration - \$25.00 minimum + \$3.00 per HP		
	New Cooling Tower Installation - \$102.00 each +\$1.00 per ton		
	Cooling Tower Replacement - \$102.00 each		
	Commercial Vent Hood & Exhaust - \$35.00 each		
	Heating Unit Only - \$35.00 each		
	Evaporator Coil & Drain - \$15.00		
	Air Conditioning Units Only - \$35.00		
	Combined Heating & Air Conditioning System - \$35.00 minimum + \$3.00 per ton		
	VAV, Mix Boxes - \$20.00 each		
	Commercial Ventilation Equipment or Fans - \$55.00 each		
	All Other Mechanical Related Installations - \$15.50 each		
<b>TOTAL FEE(S) TO BE COLLECTED:</b>			

**NOTICE:**

This permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

\_\_\_\_\_

Contractor Signature

\_\_\_\_\_

Owner Signature (if applicable)

\_\_\_\_\_

Date