



Missouri City Parks Board

Jason Mangum, Director
T.W. Dieckmann, Assistant Director
Kevin Browne, Recreation Superintendent
Barry Hamilton, Parks Superintendent
J.R. Atkins, Board Member
Diane Giltner, Board Member
Raj Joseph, Board Member
Llarance Turner, Chairman

Don Johnson, Board Member
Thomasine Johnson, Board Member
Leslie Mack, Jr., Board Member
Mary Ross, Board Member
Susan Dierker, Board Member
Brian Merchant, Board Member
Victoria Porter, Board Member
Buddy Snyder, Vice-Chair

PARKS BOARD MEETING AGENDA THURSDAY, APRIL 1, 2021

Notice is hereby given of a **Parks Board Meeting** to be held on **Thursday, April 1, 2021, at 7:00 p.m.** at: City Hall Council Chamber, 2nd floor, 1522 Texas Parkway, Missouri City, Texas 77489, for the purpose of considering the following agenda items. All agenda items are subject to action. The Parks Board reserves the right to meet in a closed session on any agenda item should the need arise, and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

Due to the COVID 19 Disaster and the Center for Disease Control's recommendation regarding social distancing measures, the Parks Board members, City Staff members, and members of the public were not physically present during this meeting. The meeting was made possible through the cloud-based video conferencing platform Zoom.

NOTICE REGARDING PUBLIC PARTICIPATION

Due to the COVID 19 Disaster and the Center for Disease Control's recommendation regarding social distancing measures, the public will not be allowed to be physically present at this meeting.

The meeting will be available to members of the public and allow for two-way communications for those desiring to participate. Any person interested in speaking on any item on the agenda must notify the City by one of the following methods **before 4:00 p.m. on the day of the Parks Board meeting**:

1. Email or call the Parks and Recreation Department at Julia.Thompson@Missouricitytx.gov or 281-403-8651; or,
2. Submit a "Public Comment Form" to the Parks and Recreation Department from the following webpage: <https://bit.ly/39pw73Q>.

The request must include the speaker's name, address, email address, phone number and the agenda item number.

To livestream the meeting, the public may access the following link:
<https://www.missouricitytx.gov/780/MCTV>.

To access the meeting agenda packet in PDF format, the public may access the following link:
<https://www.missouricitytx.gov/812/Parks-Board>.

1. CALL TO ORDER
2. CONSIDER APPROVAL OF THE MARCH 4, 2021 PARKS BOARD MEETING MINUTES
3. PUBLIC COMMENTS
4. STAFF REPORTS
 - a. *Parks Projects: Parks and Recreation Assistant Director TW Dieckmann*
 - b. *Parks Operations: Parks Superintendent Barry Hamilton*
 - c. *Recreation: Recreation Superintendent Kevin Browne*
5. DIRECTORS' REPORTS
Parks and Recreation Director: Jason Mangum
6. BOARD REPORTS
7. ITEMS FOR NEXT AGENDA
8. ADJOURN

In compliance with the Americans with Disabilities Act, the City of Missouri City will provide for reasonable accommodations for persons attending Parks Board meetings. To better serve you, requests should be received 24 hours prior to meetings. Please contact Maria Jackson, City Secretary, at 281.403.8686.

CERTIFICATION

I certify that a copy of the April 1, 2021, agenda of items to be considered by the Missouri City Parks Board was posted in a place convenient to the public in compliance with Chapter 551 of the Texas Government Code on March 29, 2021, at 4:00 p.m.



Yomara Frias
City Secretary Department



Missouri City Parks Board

Jason Mangum, Director
T.W. Dieckmann, Assistant Director
Kevin Browne, Recreation Superintendent
Barry Hamilton, Parks Superintendent
J.R. Atkins, Board Member
Claudia Iveth Garcia, Board Member
Diane Giltner, Board Member
Raj Joseph, Board Member
Llarance Turner, Chairman

Don Johnson, Board Member
Thomasine Johnson, Board Member
Leslie Mack, Jr., Board Member
Mary Ross, Board Member
Susan Dierker, Board Member
Brian Merchant, Board Member
Victoria Porter, Board Member
Buddy Snyder, Vice-Chair

PARKS BOARD MEETING MINUTES THURSDAY, MARCH 4, 2021

Notice is hereby given of a **Parks Board Meeting** to be held on **Thursday, March 4, 2021, at 7:00 p.m.** at: City Hall Council Chamber, 2nd floor, 1522 Texas Parkway, Missouri City, Texas 77489, for the purpose of considering the following agenda items. All agenda items are subject to action. The Parks Board reserves the right to meet in a closed session on any agenda item should the need arise, and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

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Attendees: Diane Giltner, Don Johnson, Vice-Chair Buddy Snyder, Chairman Llarance Turner, Claudia Yvette Garcia, Susan Dierker, Raj Joseph, Leslie Mack Jr, J.R. Atkins and Thomasine Johnson

Absent were: Mary Ross (Excused) and Brian Merchant

Staff in Attendance: Director Jason Mangum, Assistant Director TW Dieckmann, Parks Superintendent Barry Hamilton, Recreation Superintendent Kevin Browne, Recreation Manager Julia Thompson, Recreation Manager Daniele Stewart, City Forester Paul Wierzbicki, MCTV Producer Douglas Penalba, and Assistant City Attorney James Santangelo

Others in Attendance:

1. CALL TO ORDER

Chairman Turner called the meeting to order at 7:00 p.m.

2. CONSIDER APPROVAL OF THE FEBRUARY 4, 2021 PARKS BOARD MEETING MINUTES

Board Member Dierker made a motion to approve the February 4, 2021 minutes. Board Member Giltner seconded the motion. The vote was unanimous. **The motion passed.**

3. PUBLIC COMMENTS

There were no public comments.

4. CONSIDER APPROVAL OF RECOGNIZED SPORTS ASSOCIATIONS

Recreation Manager: Daniele Stewart

a. Fun Fair Positive Soccer

Recreation Manager Stewart stated that Fun Fair Positive Soccer is going to resubmit their schedule and would like to postpone finalizing their RSA application until April in an effort to increase the number of kids in the program.

b. Soccer Centro

Recreation Manager Stewart stated that Soccer Centro is a new organization seeking RSA status and that they are requesting Hunters Glen Park. Stated that they have submit their paper work and have met all the requirements.

Chairman Turner asked if this is the first year the organization has been together. Manager Stewart stated that the group has been together for four years and previously played in Sienna, Sugar Land, and the Houston Sports Plex. Stated that the group did not realize we had the RSA process a year ago and are now applying for this program.

Chairman Turner asked where the majority of their kids are from. Manager Stewart stated that 62% of the participants utilizing the field are Missouri City residents.

Board member Atkins made a motion to approve the RSA request. Seconded by Board Member Mack. **The motion passed.**

5. PRESENT URBAN FOREST MANAGEMENT PLAN

City Forester: Paul Wierzbicki

City Forester Paul Wierzbicki introduced the Urban Forest Management Plan. Stated that the first section gives a background of the Forestry department and standards of tree care. Stated it also includes specific projects and programs that provide outreach to the public. Another section shares the management responsibility and timeline of maintenance. Stated that the Department receives many requests from the public to complete tree maintenance work and with a limited staff and budget to contract out work, it is not possible to service everything on a yearly maintenance. Stated the overall purpose of the document is to provide transparency on where we spend our time and resources and how often work can be completed.

There is also a guide on what to plant and where to plant to avoid utilities, sidewalks, and traffic issues. The plan also includes tree preservation specifications for construction projects on City

property. Stated that the last section includes information about the Memorial Tree Program and Tree Challenge program.

Board member Don Johnson asked if any of the tree recommendations changed from any of the low temperatures we recently received. City Forester Wierzbicki stated that the Bottle Brushes and Texas Olives have shown significant damage but should rebound. Forester Wierzbicki suggests to wait a month until the risk of freeze is over to see what sprouts back. Stated that citrus and palms are expected to receive damage with the temperatures being in the twenties.

6. STAFF REPORTS

a. *Parks Projects: Parks and Recreation Assistant Director TW Dieckmann*

Assistant Director Dieckmann stated that Community Park playground construction is underway with Lone Star Recreation. Stated the playground install is slated to begin on March 15. Fun Abounds is installing the playground on April 26 at Hunters Trail replacing an outdated portion of the previous play structure. Stated that the Department is currently developing a new park in Parks Edge and working with KGA/De Forest Design to develop new renderings that will eventually be presented to the public and Parks Board for input.

Assistant Director Dieckmann stated that the Department met with consultant HALFF and Associates to discuss design options for Freedom Tree Park and will bring additional information to the board as it is available.

Vice-Chair Snyder inquired if all the playgrounds are still closed. Assistant Director Dieckmann stated that the Communications team is sharing an update on City operations in the next couple of days which will detail additional openings.

b. *Parks Operations: Parks Superintendent Barry Hamilton*

Superintendent Hamilton stated that the Parks Operations update is in the packet including standard activities completed throughout the month until winter storm Uri damaged several pipes and commodes.

c. *Recreation: Recreation Superintendent Kevin Browne*

Superintendent Browne stated that the February report is in the packet. Stated that there are some upcoming events in March including an adult archery workshop this weekend at the Community Center. There is also a Warzone tournament scheduled this weekend. Next week there will be a Sta-Mo Service Day and 3 on 3 basketball tournament. Superintendent Browne stated there are two weeks of camps prepared for kids over Spring Break. This includes a Spring Break Camp, Tennis Camps, and an Outdoor Explorers Camp. Friday Night Flicks is returning this spring and partnering with the Mayors Youth Commission for their service project. The first movie night taking place March 19, benefiting the Star of Hope. Asking for donations of non-perishable foods in lieu of registration. Stated that there will be a Kayaking workshop on March 27.

Board Member Giltner stated the movie idea benefiting local organizations was a great idea.

7. DIRECTORS' REPORTS

Parks and Recreation Director: Jason Mangum

Director Mangum stated that the Master Plan update is moving along. The consultant that was hired is responsive and great to work with and Assistant Director Dieckmann has taken the lead on the project. Director Mangum invited those who haven't taken the Master Plan Survey yet to participate and share feedback on the future of our parks and how we are currently doing. Stated that this is a six month process and we are currently two months in and the survey is helping us set our path for the future.

Director Mangum shared an update on accreditation stating that all of our documents have been submitted. Stated that we have two reviewers currently going over the report and if everything

goes well, we will have visitors the last month of April. Stated that the Department is working with the Communications team to develop a video giving a tour of our facilities and programs and looking forward to utilizing this as an additional promotional material for the Department.

Director Mangum stated that once we get closer to the visits, there will be a Zoom meeting with the Parks Board and the visitors to thank the Parks Board for their volunteer service.

Board member Garcia inquired what the mask mandate would be moving forward at the Recreation and Tennis Center. Assistant Director Dieckmann stated that the recommendations have not been finalized yet, but that he believed masks would still be required in City facilities.

Superintendent Browne added there hasn't been anything finalized, but that the current proposal from City leadership is that masks are still required in City facilities in accordance with City reopening guidelines.

Board Member Dierker inquired about if the CAPRA visitors meeting with Parks Board is a requirement in the review process. Director Mangum stated that it isn't part of the process but just something the visitors like to do to connect with the volunteers that help make the City great. Board member Dierker thinks it will be beneficial because it will show the support that the Board has for staff.

Vice-Chair Snyder inquired about the update of the Veterans Memorial and how many bricks have sold. Director Mangum stated that the brick campaign is on hold until construction begins. Stated that all contracts have been signed and that there were some price increases due to increased material costs. Stated that construction should begin by the end of March.

Vice-Chair Snyder inquired about an update for the Arts Commission. Director Mangum stated that the Arts Commission will go to Council in April.

8. BOARD REPORTS

Board Member Giltner stated that Missouri City Green electronic recycling is this Saturday 8-12 and that the annual Trash Off event is going to take place on Saturday, March 27.

Board Member Thomasine Johnson stated that they are celebrating 3 years of the Farmers Market and invite everyone to come out and visit.

9. ITEMS FOR NEXT AGENDA

There were no items for the next agenda.

10. ADJOURN

With no further items to discuss, Chairman Turner adjourned the meeting at 7:38 p.m.

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CERTIFICATION

I certify that a copy of the March 4th, 2021 agenda of items to be considered by the Missouri City Parks Board was posted on the City Hall bulletin board on March 1, 2021, at 4:00 p.m.

Yomara Frias
City Secretary Department

I certify that the attached notice was removed by me from the City Hall bulletin board on the ____ day of _____, 2021.

Signed: _____ Title: _____

Monthly Report

March 2021

Park Maintenance - weekly

Inspected all park properties including; playgrounds, park amenities and trails
Litter collection completed at all park locations
Leveled the surfacing at all playgrounds
Performed weekly maintenance on the softball fields at Community Park
Finish mowed as needed

Other Items

Assembled and placed soccer goals at Roane Park
Repaired bleachers at StaMo Sports Complex
Held a class teaching trailer hauling and backing for Recreation staff
Plumbing repairs after the freeze
Replaced the Texas and US flags at American Legion Park
Replaced all flags at PSHQ
Reinstalled the basketball hoops at Quail Green West Park
Reassembled the zipline at Community Park
Plumbing repairs after the freeze
Replaced barrels and stands as needed
Reinstalled the basketball hoops, tennis nets and volleyball nets at all parks
Painted the score boxes at the little league complex in Community Park
Performed our monthly safety training
Conducted our monthly playground inspections
Held the community clean up at StaMo Sports Complex
Completed construction of the shed at the Hagerson tract
Watered the goats
Worked on fencing at the Hagerson tract
Put windscreens back up at the Recreation and Tennis Center
Changed out all flags at the Recreation and Tennis Center
Cleaned out our storage yard
Treated for ants as needed
Assisted with Friday Night Flicks
Repaired the electrical outlets at the pavilion in Hunters Glen Park
Provided logistical support for the Be the Match Stem Cell Drive Through in Hunters Glen Park
Provided logistical support for the Fire Station 6 "Roll Out" Ceremony
Installed 2 new benches at PSHQ
Lowered flags to half for the mass shootings
Box bladed for a new equipment storage area
Repaired a commode in the women's restroom at American Legion Park
Repaired the fence at Mosley Park
Removed the Town Hall Meeting street signs
Hosted the Trash Off event

Recreation Superintendent's Report – March 2021

Recreation:

- Gentle Yoga (virtual) – 6
- Fitness room reservations – 1,067
- Pickleball reservations – 270
- Outdoor Pickleball Program - 26
- Basketball reservations - 221
- Acrylic painting – 15
- Senior Walking Club – 7
- Virtual Bingo – 20
- Senior Picnic – 6
- Crafternoon – 3
- Parks Ambassadors - 4
- Adult Archery Workshop – 4
- Outdoor Explorers Camp – 7
- Introduction to Kayak Workshop - 7
- MYC (virtual) - 26
- Junior Tennis– 31
- Adult drills – 12
- Spring Break Tennis Camps – 34
- Ladies Tuesday Night Doubles - 12
- WarZone Tournaments – 98
- Spring Break Camp - 25
- RSA usage (hours) - 780
- Athletic Field rentals (hours) – 214
- Pavilion rentals (hours) - 160
- Leprechaun Hunt - 39
- Blood Drive – 23
- Sta-Mo Park cleanup - 18
- Friday Night Flicks - 30

Revenue

- Revenue: March 2021: \$29,057.21 vs. February 2020: \$15,960.61
- Revenue FY21: \$90,527.26